ACKNOWLEDGMENT AND WAIVER

This Acknowledgment and Waiver ("Agreement") is entered into on this Today's Date by and between Your Name ("Student") and the Academic Advising Department of San Antonio College.

1. Acknowledgment of Break Policy

The Student acknowledges that they have been informed of the following break policy. Work up to four (4) hours entitles Student to one (1) paid fifteen (15) minute break. Work from four (4) to six (6) hours entitles Student to one (1) paid fifteen (15) minute break AND one (1) unpaid thirty (30) minute break.

Break periods cannot occur within the first or last hour of the Student's scheduled shift

If the Student leaves their workstation for longer than a restroom break, then this qualifies as their paid fifteen (15) minute break. The Student must notify their immediate supervisor or ATSS covering the Front Desk that they are taking their paid break.

2. Desire, Voluntary Decision & Consent to Waive Unpaid Break

By signing this Agreement, the Student acknowledges, desires, voluntarily chooses, and consents to waive their right to an unpaid thirty (30) minute break.

3. Hold Harmless Clause

The Student agrees to hold harmless and release the Academic Advising Department of San Antonio College, its officers, employees, agents, and representatives from any and all liability, claims, or damages arising out of or related to the Student's decision to waive their right to an unpaid thirty (30) minute break.

4. Final Agreement

The Student has read, understands, and agrees to the terms outlined in this Agreement. By signing below, the Student affirms that they understand the consequences of waiving their right to an unpaid thirty (30) minute break and agrees to waive any claims or grievances related to the decision to waive their right to an unpaid thirty (30) minute break.

Student Name:	Your Name	**Advising Department Representative:**	
Student Signature:		**Signature:**	
Date:	Today's Date	**Date:**	